

ADMIN PROCEDURES MANUAL

Administrative Procedure 200

ORGANIZATION FOR INSTRUCTION

Background

The Principal is responsible for the organization of the plan for instruction at his/her school.

Procedures

- 1. The Principal, in consultation with staff, shall develop a school plan which shall clearly outline the:
 - 1.1 Organization of classes;
 - 1.2 Organization of teacher assignments; and
 - 1.3 Course offerings of the school.
- 2. The function of assigning students to classes is the responsibility of the Principal, pursuant to the *School Act* and relevant legislation, in consultation with all staff members affected at that instructional level.
- 3. Students may be grouped by grade level or multi-grade levels in the same class or a6 0 u ors.

Admin Procedure 200 1 | Page of 1